Faculty Biographies

NEW YORK CITY

Jeffrey Carucci is the Statewide Coordinator for Electronic Filing of the Unified Court System of the State of New York. Mr. Carucci coordinates the New York State Courts Electronic Filing System (NYSCEF) including system development and implementation and outreach to and training of the staff of the County Clerks, Judges and court staff, and attorneys in all of the venues and courts in New York State in which electronic filing has been authorized. He directs the court system’s NYSCEF Resource Center, which serves as a statewide help desk and training center for E-Filing. Mr. Carucci has presented statewide and nationally on E-Filing and published an article, “Electronic Filing in New York,” in the journal of the New York City Chapter of the Association of Legal Administrators. He is the co-author of “Electronic Filing in New York State - - A Status Report,” published in E-Filing Reporter in December/January 2005/2006, and “Electronic Filing in New York State Courts - - 2007 Update,” published in E-Filing Reporter in July/August 2007. He is a co-author of the “State Courts Technology Update,” a column that appears periodically in the electronic newsletter, T News, of the New York State Bar Association. He is also editor of NYSCEF News, a newsletter about electronic filing in New York State that is published by the NYSCEF Resource Center. Mr. Carucci has served as a liaison with courts in other states and the National Center for State Courts in regard to E-Filing. Mr. Carucci has been in the court system since 1985 and, in addition to carrying responsibilities for E-Filing in New York County, supervises the Motion Support Office in New York County Supreme Court, which processes over 35,000 motions annually. Mr. Carucci received the Bernard Botein Award from the Association of the Bar of the City of New York in recognition of his outstanding services to the court system, the Bar and the public at large.

Edward Kvarantan is a Case Management Coordinator and a member of the staff of the E-Filing Resource Center. He has worked in New York County Supreme Court for more than twenty-five years and has been involved in E-Filing in New York County since its inception. His duties have included administrative review and modification of E-Filings, consulting with filers to facilitate filings, and coordination of E-Filing efforts between and
among attorneys, court personnel and County Clerk staff. He has contributed notably to the development of the E-Filing software. As a member of the E-Filing Resource Center, he has conducted E-Filing training for Judges, court and County Clerk personnel, attorneys, and members of their staff both in New York County and statewide.

Christopher Gibson is a member of the staff of the E-Filing Resource Center, where he has served for a number of years. Mr. Gibson has worked closely with Mr. Carucci and the technical staff of the Unified Court System on the development and enhancement of the NYSCEF software. He has assisted in the court system’s expansion of E-Filing statewide, which involves close coordination with and assistance to County Clerks and courts, as well as local Bar groups. Mr. Gibson has conducted numerous training sessions around the state for County Clerk and court staff and for attorneys and paralegals. Among these were demonstrations of the NYSCEF system to the Electronic Filing Task Force of the New York State Bar Association and to groups at several Annual Meetings of the State Bar. In addition, he provides instruction to attorneys in how to use the system and answers their questions on a daily basis over the phone and in response to e-mail messages. He audits filings in E-Filed cases in all counties in the State to ensure that no difficulties arise and works with court and County Clerk staff to ensure that documents in E-Filed cases are processed smoothly.

Karen Mackin, an Associate Court Clerk, joined the staff of the E-Filing Resource Center in October 2007. Prior to that, she served as the Court Clerk for Justice Stanley Sklar for fourteen years in a Medical Malpractice Part in the New York State Supreme Court, New York County. Ms. Mackin has worked for the Unified Court System since 1985. At the Resource Center, she provides instruction to attorneys in how to use the system and answers their questions over the phone and in response to e-mail messages. Her duties include reviewing filings in E-Filed cases throughout the State to ensure that no difficulties arise, and resolving them quickly when they do. She also works with Court and County Clerk staff to ensure that papers in E-Filed cases are processed smoothly. She makes administrative modifications to filings with the system when the filings are incomplete or erroneous, such as in the case of the misfiling of a document. She has taken part in many training sessions for attorneys, support staff, and Court and County Clerk personnel throughout the State.
Roger Shapiro, Esq. is a Court Attorney for the E-Filing Resource Center. Before attending the Saint John’s University School of Law, Mr. Shapiro worked in the managing attorney’s office of Covington & Burling LLP. During law school, Mr. Shapiro was a judicial intern with the Honorable Ira Gamberman of New York County Supreme Court. Upon graduation from law school, he returned to Covington & Burling LLP as a Staff Attorney, before joining the Unified Court System. At the Resource Center, Mr. Shapiro assists staff and NYSCEF users with procedural issues, as well as conducting CLE classes on the NYSCEF system.

WESTCHESTER

John J. Allen, Jr., Esq. is the Deputy County Clerk in the Office of the Westchester County Clerk. Mr. Allen currently serves as Deputy for IT initiatives to Westchester County Clerk Tim Idoni. He joined the staff in January of 2006 and is responsible for evaluating the existing computer systems and procedures of the office and advising on future enhancements and new systems to increase productivity and efficiency through the use of technology. John has written and administered State grants to enhance the databases and equipment of the County Clerk’s office. He also troubleshoots technology problems encountered by staff and constituents. Before serving as Deputy County Clerk, John performed residential and commercial real estate closings and practiced election law, preparing and reviewing petitions, assisting voters on Election Day and assisting in postelection recount proceedings. While in law school, John interned for the Federal Public Defender for the Eastern District of Virginia. John earned a B.A. from American University and a J.D. from William and Mary School of Law. He currently resides in Larchmont, NY.

Nancy J. Barry, Esq. serves as Chief Clerk in the Westchester Supreme and County Courts. The Chief Clerk is responsible to Judges, regional court administrators, and the Office of Court Administration for managing all aspects of court operations and non-judicial case processing activities. Prior to her appointment as Chief Clerk, Ms. Barry was a Court Attorney Referee in the Ninth Judicial District serving as coordinator of the Mortgage Foreclosure Settlement Part. Prior to that assignment, Ms. Barry served as
the Principal Court Attorney in the Office of the Honorable Alan D. Scheinkman, Administrative Judge of the Ninth Judicial District. Prior to that assignment, she was Principal Law Clerk to the Honorable Francis A. Nicolai, Justice of the Supreme Court and the Honorable Susan Cacace, County Court Judge. Prior to joining the Unified Court System, Ms. Barry was a principal in a firm managing its litigation and transactional practice. Ms. Barry received her Juris Doctor from Pace University School of Law where she was an editor of the Environmental Law Review. She actively participates as a member of the Ninth Judicial District Pro Bono Local Action Committee, is Vice Chair of the City of White Plains Ethics Board and is a member of the White Plains Bar Association. She has a lectured before various organizations and conducted Continuing Legal Education seminars on the topic of mortgage foreclosures in New York State. She was the recent recipient of the Legal Services of the Hudson Valley’s Access to Justice Award for her pro bono activities.

Timothy C. Idoni serves as the Westchester County Clerk, a position in which he not only manages and safeguards all of the county land records, but also serves as the Clerk of the Supreme and Westchester County Courts. Mr. Idoni’s other responsibilities as Westchester County Clerk include overseeing the licensing of plumbers and electricians, the facilitation of passport applications, and the naturalization of new citizens. In the County Clerk’s Office, Mr. Idoni is known for his hands-on management style, his willingness to work with his partners in government to improve constituent service, and his understanding of the benefits of innovative technological solutions. Prior to being sworn in as the Westchester County Clerk in January 2006, Mr. Idoni served for fourteen years as Mayor of the City of New Rochelle. Mr. Idoni entered public service in 1980, serving as an assistant to the Village Administrator of Bronxville, as Director of Emergency Services and then Deputy City Manager of New Rochelle, and then as Village Manager of Ardsley. Mr. Idoni is the recipient of the International City Management Association’s highest award, one of only ten internationally, for his work in modernizing Ardsley’s operations and programs. Mr. Idoni earned his Bachelor of Arts degree from Iona College in 1977 and his Master's Degree in Public Administration from New York University in 1981.

Diane Lundin, Esq. serves as Chief Court Attorney for the Ninth Judicial District of the State of New York Unified Court System. Ms. Lundin is
responsible for supervising and providing guidance to all court attorneys and court attorney-referees assigned to the Supreme and County Courts in the Ninth Judicial District and overseeing the operations of the Law Department. Prior to her appointment as Chief Court Attorney, she served as Court Attorney-Referee in the Compliance Part in Westchester County Supreme Court. Ms. Lundin joined the court system in 2000, and has previously served as Special Counsel to Chief Administrative Judge Jonathan Lippman, Principal Law Clerk to Chief Administrative Judge Jonathan Lippman, and Principal Law Clerk to Ninth District Administrative Judge Hon. Francis A. Nicolai. Ms. Lundin started her career in private practice in Westchester County with a focus on commercial litigation, tax certiorari proceedings, and real estate transactions. Ms. Lundin earned a B.A. from Yale University and a J.D. from Pace University School of Law. She is admitted to practice in New York as well as Connecticut, the United States Court of Appeals for the Second Circuit and the United States Supreme Court.

Jeannine Muratore is the Assistant Deputy County Clerk in the Legal Division of the Office of the Westchester County Clerk. Ms. Muratore joined the County Clerk’s office in 1995 as a Senior Office Assistant and worked in the filing and requisitions department. In 2000, she became a Senior Clerk-County Clerk and shifted to the data entry division and examination support. In 2005, Muratore was promoted to Staff Assistant and supervised the Data Entry and Telephone Support areas, as well as the Examination area in Legal. From 2007 until 2010, she served as a Judgment Clerk. In 2010, Ms. Muratore was promoted to Assistant Deputy where she currently is leading the testing of the New York State Electronic Filing (NYSCEF) system and coordinating its implementation in the Legal Division. She is responsible for training all Legal Division staffers to use the NYSCEF system as well as coordination of the internal routing of all document types from filing through the court system. Ms. Muratore has a B.A. in Legal Studies from Mercy College and certification as a Paralegal from Westchester Community College. She has the distinction of being a member of Pi Gamma Mu, the National Honor Society for the Social Sciences and Lambda Epsilon Chi, a national academic honor society for paralegal students. Ms. Muratore serves on the Paralegal Advisory Board for Westchester Community College.

Eileen Songer McCarthy, Esq. is the Assistant to the County Clerk, Office of the Westchester County Clerk. Ms. Songer McCarthy currently serves as
the chief advisor to Westchester County Clerk Tim Idoni. She joined his staff in January of 2007 as the management level deputy responsible for developing and implementing community outreach programs, redeveloping the website, and trouble-shooting stalled initiatives. In September of 2007, Ms. Songer McCarthy was promoted to Assistant to the County Clerk, a position from which she oversees capital projects, technology initiatives and programs ranging from the PREP System in Land Records to the implementation of financial reporting standards throughout the organization.

Before entering county government, Ms. Songer McCarthy served in city government as the Senior Advisor for Policy Development to New Rochelle Mayor Noam Bramson where she oversaw projects related to volunteer community service, historic preservation, and other key civic priorities. Ms. Songer McCarthy’s governmental service followed over ten years as an attorney with a practice focused on trust and estate administration and litigation as well as Article 81 Guardianship proceedings. During this time, she represented fiduciaries in routine estate and guardianship matters, guiding them through their appointment, assisting them to collect and value assets, preparing estate and fiduciary tax returns, and accounting formally or informally for their actions as a fiduciary. In addition, she represented clients in adversarial Surrogate’s Court and Guardianship proceedings, having lost wills admitted to probate, successfully preventing improper wills from being admitted to probate, successfully contesting and defending fiduciary accountings, and serving as Court Evaluator, petitioner’s counsel and counsel for the alleged incapacitated person in contested Guardianship matters tried to completion. Her practice also included representation of clients in real estate transactions and estate planning matters.

Ms. Songer McCarthy earned a B.A. from the College of New Rochelle and a J.D. from Columbia School of Law.